



कार्यालय प्रधान मुख्य आयकर आयुक्त, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद  
**Office of the Pr. Chief Commissioner of Income Tax,**  
**Andhra Pradesh & Telangana, Hyderabad,**  
दसवीं तल, आयकर शिखर/ 10<sup>TH</sup> Floor, Income Tax Towers,  
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004.  
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F. No. Pr.CCIT/Estt/AO/Gr.II/III/Trans/2022-23

Date: 08/09/2022

**Sub: Establishment – I.T. Department, Hyderabad – Transfers and postings of Administrative Officers – orders – Issue of – Regarding.**

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**ORDER NO. 35 of 2022**

The Transfer and Postings of the following Administrative Officers are ordered with immediate effect and until further orders:

| SL. NO. | NAME OF THE OFFICER S/SRI/SMT. | DESIG.        | TRANSFERRED FROM               | TRANSFERRED TO                 |
|---------|--------------------------------|---------------|--------------------------------|--------------------------------|
| 1.      | RADHA MURTHY AVATAPALLY        | A.O<br>Gr.II  | CIT(Appeals)-11,<br>Hyderabad  | Pr.CCIT, A.P&T.S,<br>Hyderabad |
| 2.      | GANGADHAR GOWD BANDI           | A.O<br>Gr.III | Pr.CCIT, A.P&T.S,<br>Hyderabad | CIT(Appeals)-11,<br>Hyderabad  |

- All the Heads of Offices are required to relieve the Officers under orders of transfer positively by **15/09/2022**.
- The Officers under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.
- The Heads of Offices are directed to send separate compliance report on relieving and joining of officers from/to their offices latest by **16/09/2022**, for updating the data in records. The Head of Office should certify in the compliance report that proper handing over note has been given to the successor at the time of relieving of Officer. It is also to be noted for the APARs of the officials reporting to the officers concerned are completed and duly forwarded.
- As per clause V of Transfer Policy for Group 'B' (Gazetted) Officers of Income Tax Department, Unless the transfer order is cancelled either suo-moto or on representation, before the due date of relieving the transferee shall be considered as deemed relieved on the due date given in the transfer order. It is clarified that representation made against the transfer shall not confer any right whatsoever on the officer to continue at the previous post in defiance of the transfer order. In view of this, if any of the Officer is not relieved by due date, he shall be deemed relieved by next working day.**
- All representation received, stands disposed off.
- This order is issued with the prior approval of the Pr.CCIT, AP&TS, Hyderabad.
- Hindi version follows.

Sd/-  
**(C.V. PAVANA KUMAR)**  
Commissioner of Income Tax(Admn. & TPS),  
Andhra Pradesh & Telangana.

**Copy to:**

1. The Officers concerned.
2. The CCsIT, Hyderabad/ Vijayawada / Visakhapatnam and DGIT(Inv.), Hyderabad.
3. All the Pr.CsIT/CsIT/Pr.DsIT/DsIT/ReFAC in AP & Telangana Region.
4. All the Heads of Offices in A.P. & Telangana Region.
5. The AD(OL), Hyderabad for preparation of Hindi version.
6. The Secretary – IRS Officers Association/ITGOA, AP & TS Unit/ITSEWA, ITOBC Association, Hyderabad.
7. The ZAO, CBDT, Hyderabad,
8. The Stock file/Personal file/Data Base File.
9. All the Sections in Pr.CCIT's Office in Hyderabad.



**(THAMBA MAHENDRA)**

Dy. Commissioner of Income Tax,  
(Hqrs)(Admn.),  
O/o Pr.CCIT, AP&TS, Hyderabad